



## *Seminar/Meeting Information*

### Room Charges (includes set-up to your specifications) - without meal

Weekday:      Large Room (4 hours) - \$125.00  
                  Large Room (over 4 hours) - \$200.00  
                  Small Room (4 hours) - \$75.00  
                  Small Room (over 4 hours) - \$125.00  
                  Conference Room—\$75.00

Saturday:      1 Room—\$400.00

### Room Needs

The following is available at no additional cost:

- Registration Tables
- Display Tables
- Easel
- Piano
- Podium
- Raised Platform
- Microphone (Two free per event)
- Cassette Player
- CD Player
- AV Cart

Available at extra cost:

- DVD Player—\$35.00
- Flipchart with markers—\$5.00
- Wireless Handheld Microphone—\$25.00
- Wireless Lapel Microphone—\$35.00
- Digital Projector with 1 screen—\$75.00
- Each Additional Screen—\$35.00

### Snack Options

- Coffee and Pastries or Donuts—\$1.99 per person (with Chocolate Milk—\$2.29)
- Soda—\$1.00 per serving
- Continental Breakfast (Fresh Fruit, Pastries, Coffee and Juice)—\$6.99 per person
- Meeting Break Snacks—\$2.99 per person

### Meal Options (including full day room cost)

- Banquet Breakfast—\$11.75 per person
- Banquet Luncheon—\$8.99 per person
- Banquet Buffet—\$16.99 per person (Monday – Friday)
- Smorgasbord Breakfast—\$11.09 per person
- Smorgasbord Lunch/Dinner—\$13.75 per person
- Smorgasbord South Bar (Upon consent of Banquet Coordinator)

### Room Setup

- Chevron Style                    -Round Tables
- Theater Style                    -Long Tables
- Classroom Style
- U-Shape Style

*Prices Subject to 6% Sales Tax*  
Please Note: Prices may change